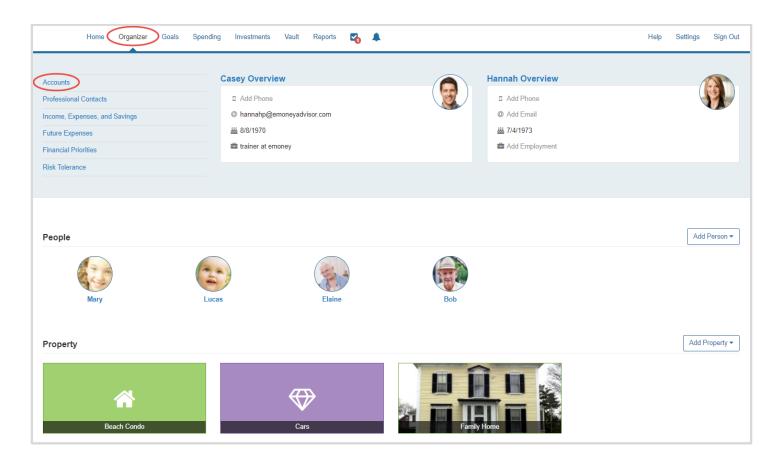
In this guide, we will walk you through basic troubleshooting steps you can take to correct any of your connected accounts with errors. Unless noted by the institution, values should update nightly but errors can occur from time to time for different reasons. To keep your website up to date, we recommend logging in regularly to maintain all connections! If you are still experiencing errors, please reach out to our team for further troubleshooting efforts.

### **Common Errors & Troubleshooting Tips**

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Your accounts are easily accessible from your **Organizer**. Once in your Organizer, click **Accounts** to see a summary of all accounts entered in the system both by you and your financial representative.



#### 1 | Troubleshoot Accounts

#### Unable to get the most recent account values

In the notification bar, click the link that says Click to Fix. Next, click the Refresh icon. This will refresh the entire connection and pull the most recent account values. If the refresh does not fix the error, contact our team for further troubleshooting options.

Financial Institution		间 delete	€ find new	C refresh
A We're unable to get the most recent a	account values. Click to close			
	This is a temporary problem. Click <b>Refresh</b> to see if it has been resol	ived.		
401k ACCOUNT	12/04/2017 09:00PM	\$	\$70,530	
INDIVIDUAL	IDIVIDUAL Taxable Investment 12/04/2017 09:00PM			\$44
Connection last updated 12/04/2017 09:00PM Financial 3			n Website	e URL

### The institution rejected your credentials

This error occurs when attempting to connect to the institution and the credentials are rejected by the institution. Click the banner to fix. First, confirm you can log in to the institution directly by clicking the institution name. A new browser tab will open for you to confirm your credentials. If they work, navigate back to your wealth management site and re-enter your credentials and click Connect.

Financial Institution		الله delete	C refresh
A The institution rejected your credential	Is. Click to close		
	Please verify that you can log into Institution then enter your credentials in the form below. User Name Password Password Password is required. Connect		
Mortgage Connection last updated 11/28/2017 06:00PM		017 06:00PM -\$ Financial Institution Webs	\$170,822 site URL

### Connection to this institution has been disconnected due to inactivity

If your connection has required attention after a period of 30-days, it will become disconnected. Your history will not be deleted, but the system will no longer attempt to update account values. Click to fix and enter the required information.

Financial Institution		阃 delet	C refresh
A The connection to this institution has been disconnected due to inactivity	y. Click to close		
To reopen this connection, enter yo	our credentials in the form below.		
	13-Digit Account Number (Enter N/A if not applicable)		
	P		
	User ID(Enter NA if not applicable)		
	ø		
	Web Password		
	۹		
		Connect	
Account Qua	alified Retirement - Traditional 401(k)	08/17/2017 12:27AM	\$41,717
Connection last updated 08/17/2017 12:27AM		Financial Institution Webs	ite URL

### The institution is asking for additional verification

The institution is prompting for additional verification. These prompts come directly from the financial institution. Confirm on their website that your answers are correct then click Connect.

Financial Institution			الله delete	C refresh
A The institution is asking for additional	verification. Click to close			
		What was your high school mascot?  In what city did you honeymoon?  Connect		
<sup>†</sup> Mortgage M	lortgage - Mortgage	07/30/2017 07:27PM	-\$	111,203
Connection last updated 07/31/2017 03:24AM Financial Institution Website			e URL	

### This connection needs attention

Click the Institution URL. This will open the institution log on page in a new browser tab. Confirm that you can log in using that specific site. If credentials are auto saved, make sure to manually type them in to confirm that the credentials you supplied on your wealth management site will work on the institution site.

### No accounts found at the institution

Sometimes accounts are not immediately recognized. Click the binoculars icon to find new accounts. This will refresh with any accounts available at the institution.

